



## ***Session 25***

# ***FAA Access to CPS Online***

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# Agenda

- What is FAA Access to CPS Online?
- Student Aid Internet Gateway Enrollment
- FAA Access for 2004-2005
- Questions and Comments



# What is FAA Access to CPS Online?

- Online system which allows FAAs to access:
  - student data
  - batch information (2003-04 only)
  - make various requests (e.g., ISIR, PIN, Hold File)
  - enter student data
- URL: [fafsa.ed.gov/faa/faa.htm](http://fafsa.ed.gov/faa/faa.htm)



# Student Aid Internet Gateway Enrollment



# Student Aid Internet Gateway Enrollment

- Each Financial Aid Administrator that wants to use FAA Access must
  - have a PIN
  - be enrolled in the Student Aid Internet Gateway Participation Management system



# What is Student Aid Internet Gateway Enrollment?

- Designed for use by the Destination Point Administrator (DPA) who is responsible for CPS data exchange
- Where DPA must enroll each FAA User for **FAA Access to CPS Online**
- Allows DPA to control FAA Users' access
  - Full
  - Limited access

# How Does the DPA Enroll FAA Users?



- Access the Student Aid Internet Gateway On-line at:

[fsawebenroll.ed.gov](http://fsawebenroll.ed.gov)

- Choose FAA Administration

**FSA** U.S. DEPARTMENT OF EDUCATION  
**FEDERAL STUDENT AID** **STUDENT AID INTERNET GATEWAY - ENROLLMENT**

Schools Portal | Help Center | Feedback | Privacy

**SAIG Mailbox**

- SAIG Info
- Who Is Eligible
- What You Need to Enroll
- Enroll or Make Changes
- Restore Saved Enrollment
- Your Organization's TG Numbers
- Check Enrollment Status
- Print User Statement
- Print Enrollment Signature Documents
- Select a Designee
- Frequently Asked Questions
- Help

**FAA Online Access**

- Enroll for FAA Online Access

**Related Services**

- FSA Download (Software and Manuals)
- Subscribe to the FSATECH Listserv to join our on-line discussion of systems issues.
- Other Web Sites for FSA Student Data
- Web Access to CPS data (FAFSA/ISIR)
- E-Campus Based/FISAP
- COD (separate enrollment required)
- NSLDS for FAAs (separate enrollment required)

**Enroll for SAIG**

- submit an initial application
- add a new TG number
- add or modify services
- change demographic information
- delete a Destination Point
- enroll for a test mailbox ID

**Check Enrollment Status**

View the application systems and services for the institutions under your TG numbers.

**Your Organization's TG Numbers**

View a list of all the TG numbers assigned to your organization.

**Enroll for FAA Online Access**

Enroll FAA users for access to the CPS Online Web site for FAFSA/ISIR data, or for FISAP online access.

**About the Student Aid Internet Gateway (SAIG):** Postsecondary schools, lenders, guarantors, and their servicers can sign up for a SAIG mailbox to send and receive application (FAFSA/ISIR) and recipient (Direct Loan, FISAP, Pell Processing) data with the Department. The SAIG mailbox can also be used to exchange Transfer Monitoring, Enrollment Roster Files, Perkins Loan, and GA Loan information with NSLDS.

**FAA Online Access:** You may enroll FAA users for access to the CPS Online web site for access to FAFSA/ISIR data, and/or enroll FAA users for access to FISAP online data.

**Destination Points:** When you enroll, you may set up a single Destination Point with one person at your school or organization acting as the Destination Point Administrator, or you may create a separate Destination Point for each type of service or function. The Destination Point Administrator is responsible for enforcing the security requirements outlined in the SAIG User Statement. A Destination Point Administrator can designate other staff members as "SAIG users" who may have access to that destination point.



# Enrolling New FAA Users

- Enter TG Number
- Enter DPA's SSN and DOB
- Select "Add new FAA User"
- Select to mirror DPA access or customize access





# Enrolling New FAA Users: Provide Demo Data

- Enter new FAA User's **demographic data** including :
  - Name
  - Address
  - Social Security Number and
  - Date of Birth
  - E-mail address

#### Other Enrollment Links

☐ [Frequently Asked Questions](#)

☐ [Contact Us](#)

☐ [Home](#)

☐ OMB NO:1845-0002  
Expiration Date:  
12/31/2004  
[Burden Statement](#)

### Information about the FAA User

1. Please complete the following [FAA user](#) information:

First Name

Last Name

Address

City

State

Zip  -

Phone (  )  -  Ext.

Fax (  )  -  Ext.

E-mail

Please enter security information for this FAA user

Social Security Number \*:

Date of birth \*\*:

\*Please enter this number without the dashes. For example: 123-45-6789 is 123456789. The completion of the Social Security Number field is mandatory under The Privacy Act of 1974. The SSN is used for authentication and identification of the FAA user.

\*\*Please enter this date in "mmddccyy" format. For example, August 17, 1970 is 08171970.

**Note:** For PIN mailer address updates or to request re-mailing of a PIN, go to [www.pin.ed.gov](http://www.pin.ed.gov).

Continue

Cancel

Help



# Enrolling New FAA Users: Set Access Rights

- Set access rights differently for
  - each school
  - same for all schools
- Choose access rights of
  - read
  - write
  - blank for each service
- 2004-2005 services include
  - Student Inquiry/Application and Correction Entry
  - PIN Request
  - Signature Hold File Requests
  - Return of Title IV Funds
  - ISIR Analysis Tool

*New  
New*

## SAIG-FAA Enrollment Form - CPS 2004-2005

As the destination point administrator, you may select below the desired combination of service options/access rights/institutions for a [FAA user](#). When you have completed the selection of rights, press "Update" to assign the rights.

- Use the "[Duplicate DPA Rights](#)" button to have the FAA User rights mirror the destination point administrator rights
- Use the "Apply to all institutions" button to assign the same service options and rights for all institutions that do not necessarily mirror the DPA
- Use the "Clear all FAA access rights" button to clear all access rights for the FAA User

Duplicate DPA access rights

If you want to assign [access rights](#) that do not mirror the DPA rights, you may use this section. You may choose to initially select to mirror the DPA, then change access rights or institutions below. Or you may select to assign the same access rights for all institutions for a service and then modify.

To apply the same access rights for all institutions, select the service option and choose the access rights from the selections below. When finished, click "Apply to all institutions".

<input type="checkbox"/> <a href="#">Student Inquiry/Application and Correction Entry</a>	Read ▾	<input type="checkbox"/> <a href="#">Signature Hold File Requests</a>	Write ▾
<input type="checkbox"/> <a href="#">PIN Requests</a>	Write ▾	<input type="checkbox"/> <a href="#">ISIR Analysis Tool</a>	Write ▾
<input type="checkbox"/> <a href="#">Return of Title IV Funds</a>	Write ▾		
<b>New</b>		<b>New</b>	
Apply to all institutions		Clear all FAA access rights	

[Sort by School Code](#) | Sort by School Name

Please indicate what institutions the FAA user should have access to along with the type of access right :

	School Code	Institution Name	Student Inquiry/Application and Correction Entry	Signature Hold File Requests	PIN Requests	ISIR Analysis Tool	Return of Title IV Funds
<input checked="" type="checkbox"/>	E89033	SMITH STATE COLLEGE	Write ▾	Write ▾	Write ▾	Write ▾	Write ▾

Update

Cancel



# Enrolling New FAA Users: User Statement and PIN

- DPA should Print and the New FAA sign required User Statement
  - Keep on file for your records
- New FAA User now added to DPA's enrollment
- PIN will be delivered to new FAA User via
  - E-mail
  - Postal mail



# FAA Access to CPS Online



Help



FAQs



## FAA Access to CPS Online

# Welcome to FAA Access to CPS Online!

Use FAA Access Online to:

- View students' SAR data
- Check the status of batches
- Request the signature hold file and set the frequency of receipt
- Enter a FAFSA or Renewal FAFSA
- Correct a processed FAFSA
- Continue working on a saved FAFSA
- Enter a Verification Worksheet
- Request ISIR data

Select **Next** to continue.

**Next**



Need help with this page?

# Changes for 2004-2005

## ■ Adding

- Access through EDEExpress
- ISIR Request
- Verification Worksheet
- R2T4
- ISIR Analysis Tool



## ■ Removing

- Batch Status







# 2004-2005 Functions

- Student Inquiry
- Batch Status (2003-2004)
- Signature Hold File Request
- Entry
  - Applications
  - Renewal Applications
  - Corrections
  - Verification Worksheets
- ISIR Requests
- Future: IA Tool
- Future: R2T4

## FAA Access to CPS Online

### Welcome to the FAA Main Menu

Select an option from the following menu. It will be necessary to provide your Destination Code and/or your Federal School Code:

- **Student Inquiry**  
View a student's Student Aid Report (SAR) information, including the Expected Family Contribution (EFC), NSLDS information, SAR Comments, etc.
- **Batch Status**  
Check the status of batches submitted to the CPS for application or correction processing for a particular award year. You can view these batches sorted by: Federal School Code or ISIR Type/Batch Type.
- **Signature Hold File Request**  
If you want to receive a list of students for your school whose applications are on hold pending receipt of signature(s), you may determine how often you would like to receive the signature hold file.
- **Application/Correction Entry**  
Enter a student's FAFSA, Renewal FAFSA or FAFSA Corrections or Verification Worksheet on the Web form and submit it to the CPS for processing.
  - **FAFSA Application**
  - **Renewal FAFSA**
  - **FAFSA Corrections**
  - **Verification Worksheet**
- **Restore a Saved Application**  
Restore a partially completed and saved FAFSA, Renewal FAFSA or FAFSA Corrections on the Web form and submit it to the CPS for processing.
  - **FAFSA Application**
  - **Renewal FAFSA**
  - **FAFSA Corrections**
- **ISIR Request**  
Request ISIR data.



# Student Inquiry

- View a student's ISIR data, including:
  - Processing information
    - Expected Family Contribution (EFC)
    - SAR C
    - Verification
  - FAFSA information
  - Comments
  - Match Results
  - NSLDS information



# Student Inquiry Changes

- Added Application Status Check
  - Displayed when an Application has been received but is not yet processed
  - Includes DHS (Department of Homeland Security) Hold Flag
- List **all transactions**
  - Even those that don't contain your School Code
  - DRN Requested
- Added link to Verification Worksheet
- Added all fields that are available on the ISIR



# Student Inquiry: Changes for 2004-2005 (continued)

- Display all transaction numbers, even if school code not listed
- Adding Correction flags to each field
  - # - corrected on current transaction
  - @ - corrected on prior transaction
- Adding fields that were previously only on the ISIR to the FAA Information page
- Adding a 'Verification Worksheet' button to the FAA Information page, which links to the new Verification Worksheet
- Bypassing login when Correction or Verification Worksheet buttons selected
- Adding a link to NSLDS

## Student Inquiry

### Application Found

Application Status	
Application Type:	FAFSA on the Web 2004-2005
Date Received:	01/01/2004
Current Status:	Processing
Signature Status:	Parent's and Student's Signature Missing

We received the student's application on 01/01/2004.

Our records show that the student either printed a signature page for the student and/or the student's parents or that the student and/or the student's parents will electronically sign the application using a PIN. Before we can complete the processing of the application the student and a parent must sign the application. You must provide all required signatures before we can finish processing the student's federal aid application.

If the student or the student's parents already have a PIN and [would like to sign the application electronically](#), select this link. Using your PIN to sign is faster and more reliable than printing, signing and mailing a signature page, or providing your signature on a paper SAR (Student Aid Report). If the student or the student's parents do not have a PIN, we encourage the student to [obtain one](#) by selecting this link. Once the student and the student's parents receive their PINs, go to the FAFSA on the Web home page and select **Provide Electronic Signature** under the **Filling out a FAFSA** section to sign the application electronically.

The application will be processed by the Central Processing System (CPS) within three working days after we receive the student's and the student's parents' signed signature page or PINs at the CPS. If either the student's or the student's parents' signatures or PINs are not received at the CPS within 14 days after the application is received at the CPS, the application will be processed with a signature reject and we will send the student a Student Aid Report (SAR) in the mail to sign and return to complete the processing.

Select this link if you need to [print the signature page again](#). It will need to be signed and mailed to the address indicated in order for processing to continue.

If the student submitted a PIN signature today, it will take approximately 1-3 days to be matched with the student's application. Once all signatures are received, we will continue processing the student's application.

For added security, we recommend that you exit your browser completely when you are finished using the FAFSA on the Web site. Select this link for [further detail](#). You may also want to consider [clearing your browser's cache](#) and deleting any temporary files.

# Student Inquiry: Application Status Check

# Student Inquiry: Adding Your School



Help



FAQs



## Student Inquiry

### SAR Transactions

Below is a list of the 2003-2004 transactions we have processed for 565656565 SM, with the Federal School Code of 001002 at the Central Processing System (CPS) as of 03/19/2003. You can select any of the transaction numbers to view the complete details for that transaction. Select this link if you would like to [view this student's 2002-2003 processed transactions](#).

Note that any applications or corrections that have been submitted recently will not appear here until they have been processed by the CPS.

**Note to FAA:** This student has transactions which do not contain Federal School Code 001002. You may view these transactions by entering the student's DRN. Select the transaction you wish to view or [enter the student's DRN](#).

Transaction Number	Processed Date	Expected Family Contribution (EFC)	Application Source
<a href="#">04</a>	03/21/2003	DRN Required	Correction on the Web
<a href="#">03</a>	03/14/2003	1200	Correction on the Web
<a href="#">02</a>	03/07/2003	DRN Required	Correction on the Web
<a href="#">01</a>	03/01/2003	2345	FAFSA on the Web

[View a Different Student's Data](#)



Need help with this page?

[RETURN TO FAA MENU](#)

[EXIT](#)

If your school code is not on the student's record, use their DRN to access their record



Help



Contact Us



FAQs



# Student Inquiry: FAA Information

## Student Inquiry

Transactions

Processing Information

You the Student

Income/Assets

Parent Information

School Information

Preparer's Information

NSLDS

SAR Comments

Print Summary

FAA Information

## FAA Information

2003-2004

123-45-6789

BBBBBBBBBBBBB C. AAAAAAAAAAAAAAA

### Application Flags

SAR C Flag:

**Application Source:** Electronic Application (EDE or other such system)

**Record Source Type:** Original Application (paper or electronic)

**Processed Record Type:** Original Application (from any source)

**Verification Flag:** \*

**Verification Tracking Flag:**

**Dependency Status:** Dependent student

**System Generated Indicator:** Not a system generated SAR/ISIR

**Dependency Override:**

**Early Analysis Flag:** Not an early analysis student

**FAA Adjustment:** No adjustment processed

**Reprocessing Code:**

**Rejects Met:** Number of family members greater than 15

Simplified needs not met and all supplemental data is blank

- Spell out codes:
  - Application flags
  - Financial Aid flags
  - Match flags





# Signature Hold File Request

- Allows FAA to request receipt or stop receipt of Signature Hold File (HOLD05OP)
  - Requests entered by school code or by destination
  - When requesting receipt must indicate if file is to be sent
    - On a continuous basis, or
    - One-time only

# Signature Hold File Request: Specify Type



## Signature Hold File Request

### Step 1: Signature Hold File Type

Select the Signature Hold File type that best serves your needs. You can only select one.

- ☐ Request a one-time Signature Hold File.
- ☐ Request on-going Signature Hold Files.
- ☐ Cancel all Signature Hold File Requests for your entire destination.

 Need help with this page?

 Previous  Next 

- Step 1 -  
Select  
Request  
Type
  - One-time  
receipt
  - On-going  
receipt
  - Cancel  
receipt



# FAA Entry



# FAA Entry: Functionality

- Reject Overrides, Dependency Overrides, and Assumption Overrides
- FAA Adjustments
- Calculate Estimated EFC prior to submission
- Signatures
  - Follows current FAA process
  - FAAs print and retain signature pages
- Submission
  - Federal School Code of FAA must be present
    - pre-filled on FAFSA and Renewal
- Save
  - Student's data (SSN, DOB, last name) used to save and restore
  - System ensures partial FAA form cannot be restored by student



# FAA Entry: Current Functionality (continued)

- **Corrections**
  - FAA logs in with Student's stable data
  - Select Transaction
    - Defaults to last transaction
  - System verifies institution code exists on the transaction
    - If not, DRN is required
  - Fields that were previously corrected will be flagged
  - Processed real-time when only the NSLDS match is required
- **Who is eligible for real-time corrections**
  - Students who already had the database matches other than NSLDS
  - Will process and regular NSLDS post-screening in no more than a week will occur



# FAA Entry: Changes for 2004-2005

- Removing text-only introduction pages
- Password **optional**
- Updating questions to match paper FAFSA
- Adding Parents E-mail Address
- Income and/or asset questions not required for students who qualify for an Automatic Zero EFC or the Simplified Needs Test



# FAA Entry: Changes for 2004-2005 (continued)

- Adding an estimated taxes paid calculation
- **Removing prompt** to update/provide e-mail address
- Combining Signature Page and Application Summary reports



# FAA Entry: FAFSA Example

## FAFSA on the Web

? Need help with this page?

This page may scroll downward.

### FAA FAFSA Entry

#### 2004-2005 FAFSA Application

[Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Student ID

478-84-8840

#### Step One: The Student

1. Last Name:	<input type="text" value="SMITH"/>
2. First Name:	<input type="text"/>
3. Middle Initial:	<input type="text"/>
4. Address:	<input type="text"/>
5. City:	<input type="text"/>
6. State:	<input type="text" value="Select"/>
7. Zip:	<input type="text"/>
8. Social Security Number:	original: 478-84-8840 current: 478-84-8840
9. Date of Birth:	<input type="text" value="01011980"/>
10. Phone Number:	<input type="text"/>
11. Driver's License Number:	<input type="text"/>
12. Driver's License State Abbreviation:	<input type="text" value="Select"/>
13. Student's E-mail Address:	<input type="text"/>
14. Citizenship Status:	<input type="text" value="Select"/>
15. Alien Registration Number:	<input type="text"/>
16. Marital Status:	<input type="text" value="Select"/>
17. Marital Status Date:	<input type="text"/>
18. State of Legal Residence:	<input type="text" value="Select"/>
19. Legal Resident before January 1, 1999?	<input type="text" value="Select"/>
20. Legal Residence Date:	month: <input type="text"/> year: <input type="text"/>
21. Is the student male?	<input type="text" value="Select"/>
22. Register for Selective Service?	<input type="text" value="Select"/>
23. Degree/Certificate:	<input type="text" value="Select"/>
24. Grade level in College in 2004-2005:	<input type="text" value="Select"/>



77. 2003 Mother's/Stepmother's income: \$  .00

78. Total from Worksheet A: [Show Me the Worksheet](#) \$  .00

79. Total from Worksheet B: [Show Me the Worksheet](#) \$  .00

80. Total from Worksheet C: [Show Me the Worksheet](#) \$  .00

81. Cash, savings, and checking accounts: \$  .00

82. Current net worth of investments: \$  .00

83. Current net worth of business/farm: \$  .00

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

#### Step Five: Student's Household Information

84. Number of family members: [Household Size](#)

85. Number in college in 2003-2004:

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 7](#) | [Bottom](#)

#### Step Six: Student's School Information

86. First Federal School Code: 001002

87. First Housing Plan:  Select

88. Second Federal School Code:  Select

89. Second Housing Plan:  Select

90. Third Federal School Code:  Select

91. Third Housing Plan:  Select

92. Fourth Federal School Code:  Select

93. Fourth Housing Plan:  Select

94. Fifth Federal School Code:  Select

95. Fifth Housing Plan:  Select

96. Sixth Federal School Code:  Select

97. Sixth Housing Plan:  Select

98. Enrollment Plan for 2004-2005:  Select

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Bottom](#)

#### Step Seven: Signatures

Student's Parent's E-mail Address:

Signed By:  Select

#### Preparer's Use Only:

102. Preparer's Social Security Number, OR  
(Please enter just the numbers, without the dashes. For example, 123456789.)

103. Preparer's EIN:

 [Need help with this page?](#)

[Print Signature Page/FAFSA Summary](#)

[Run Final Check](#)

[Submit](#)

[RETURN TO FAA MENU](#)

[SAVE](#)

[EXIT](#)

FAA Entry:  
FAFSA  
Example  
(continued)



# FAA Correction Entry: Changes for 2004-2005 (continued)

- Combined login and transaction pages
- Allowing SSN and DOB to be corrected
  - SSN correctable when SSN Match is not 4 (Full Match)
- Carrying forward Signed By value
- Confirmation page for real-time records will indicate
  - if transaction has been selected for verification
- Adding a Verification Worksheet
- If student provided e-mail address, SAR e-mail notification will inform student that a school has made corrections on their behalf



## FAFSA Corrections on the Web

This page may scroll downward.

Using Corrections on the Web

### Make Corrections

Form Approved  
OMB No. 1845-0008  
App. Exp. 12/31/04

Once you access the form, you may save the application data to our secure database by selecting the **SAVE** button at the bottom of the application page. To do so, we need you to provide the information requested below. Once this information is entered, you will not be able to change the student's Social Security Number within an initial application. However, if you enter the student's last name or date of birth incorrectly, you will be able to change them once you are in the application. However, if you enter the student's Social Security Number incorrectly, you will need to begin a new application.

You must provide a password and **remember the password** to retrieve your saved application. Your password protects the student's information.

Complete the following questions and select **Next**. Leaving the transaction field blank, displays the student's most recent transaction.

FAFSA Corrections on the Web	
<b>The student's Social Security Number:</b> Please enter this number without the dashes. For example, 123456789.	<input type="text"/>
<b>The student's full last name:</b>	<input type="text"/>
<b>Which FAFSA transaction would you like to correct?</b>	<input type="text"/>
<b>The student's Date of Birth:</b> Please enter this date in "mmddyyyy" format. For example, 08171975 for August 17, 1975.	<input type="text"/>
<b>Create a Password (4 to 8 characters; differentiate between capital and lower case letters):</b> If you forget your password, you cannot retrieve the FAFSA you saved! Neither Customer Service nor the U.S. Department of Education has a record of your password.	<input type="text"/>
<b>Re-enter the Password:</b>	<input type="text"/>

Need help with this page?

**Next**

**RETURN TO FAA MENU**

**EXIT**

# FAA Entry: Correction Entry Combined Login Page



## FAFSA Corrections on the Web



This page may scroll downward.



Using Corrections  
on the Web

### FAFSA Application Correction

#### 2004-2005 FAFSA Application Correction

[Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Student ID

100-01-1507 TS 01

Fields that have been corrected on a previous transaction are marked with an '@' (at) sign

Fields that have been corrected on the current transaction are marked with a '#' (pound) sign

Fields that have been assumed are marked with a '\*' (asterisk) sign

#### Step One: The Student

1. Last Name:	TSC 15	Select	
2. First Name:	MIKE	Select	
3. Middle Initial:		Select	
4. Address:	444 REBEL YELL	Select	
5. City:	IDOL		
6. State:	Maine		
7. Zip:	32323		
8. Social Security Number:	original: 100-01-1507 current: 100011507	Select	
9. Date of Birth:	01011984	Select	
10. Phone Number:	3232323232	Select	
11. Driver's License Number:		Select	
12. Driver's License State Abbreviation:	Select	Select	
13. Student's E-mail Address:		Select	
14. Citizenship Status:	U.S. citizen (or U.S. national)	Select	
15. Alien Registration Number:		Select	
16. Marital Status:	Single, divorced, or widowed	Select	
17. Marital Status Date:		Select	
18. State of Legal Residence:	Maine	Select	
19. Legal Resident before January 1, 1999?	Yes	Select	
20. Legal Residence Date:	month: year:	Select	
21. Is the student male?	Yes	Select	
22. Register for Selective Service?	Yes	Select	

# FAA Entry: Correction Example

# FAA Entry: Correction Example (continued)



With  
Save  
button

96. Sixth Federal School Code:

Search

Select

97. Sixth Housing Plan:

Select

Select

98. Enrollment Plan for 2004-2005:

Select

Select

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Bottom](#)

## Step Seven: Signatures

Student's Parent's E-mail Address:

Select

Signed By:

Applicant only

Preparer's Use Only:

102. Preparer's Social Security Number, OR  
(Please enter just the numbers, without the  
dashes. For example, 123456789.)

323232323

Select

103. Preparer's EIN:

323232323

Select

? Need help with this page?

Print Signature Page/FAFSA Summary

Run Final Check

Submit

RETURN TO FAA MENU

SAVE

EXIT

If you have added  
password at the  
beginning

96. Sixth Federal School Code:

Search

Select

97. Sixth Housing Plan:

Select

Select

98. Enrollment Plan for 2004-2005:

Select

Select

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Bottom](#)

## Step Seven: Signatures

Student's Parent's E-mail Address:

Select

Signed By:

Applicant only

Preparer's Use Only:

102. Preparer's Social Security Number, OR  
(Please enter just the numbers, without the  
dashes. For example, 123456789.)

323232323

Select

103. Preparer's EIN:

323232323

Select

? Need help with this page?

Print Signature Page/FAFSA Summary

Run Final Check

Submit

RETURN TO FAA MENU

EXIT

Without  
Save  
button

## Step Two: The Student's and Spouse's Income and Assets

32. 2003 tax return filed:	<input type="text" value="Will not file"/>	<input type="text" value="Select"/>
33. Type of 2003 tax return used:	<input type="text" value="Select"/>	<input type="text" value="Select"/>
34. Eligible to file 1040A or 1040EZ?	<input type="text" value="Yes"/>	<input type="text" value="Select"/>
35. 2003 Adjusted Gross Income:	<input type="text" value="Income Estimator"/>	<input type="text" value="Select"/>
36. 2003 U.S. income tax paid:	<input type="text" value="Calculate Taxes Paid"/>	<input type="text" value="Select"/>
37. 2003 Exemptions claimed:	<input type="text" value="0"/>	<input type="text" value="Select"/>
38. 2003 Student's income:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>
39. 2003 Spouse's income:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>
40. Total from Worksheet A:	<input type="text" value="Show Me the Worksheet"/>	<input type="text" value="Select"/>
41. Total from Worksheet B:	<input type="text" value="Show Me the Worksheet"/>	<input type="text" value="Select"/>
42. Total from Worksheet C:	<input type="text" value="Show Me the Worksheet"/>	<input type="text" value="Select"/>
43. Cash, savings, and checking accounts:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>
44. Current net worth of investments:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>
45. Current net worth of business/farm:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>
46. Number of Months VA benefits received:	<input type="text" value="0"/>	<input type="text" value="Select"/>
47. Monthly VA education benefits:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>

## Step Four: Parental Information

55. Marital Status:	<input type="text" value="Married/Remarried"/>	<input type="text" value="Select"/>
56. Parent(s) date of marital status:	<input type="text" value=""/>	<input type="text" value="Select"/>
57. Father's/Stepfather's Social Security Number:	<input type="text" value="000000000"/>	<input type="text" value="Select"/>
58. Father's/Stepfather's Last Name:	<input type="text" value=""/>	<input type="text" value="Select"/>
59. Father's/Stepfather's First Initial:	<input type="text" value=""/>	<input type="text" value="Select"/>
60. Father's/Stepfather's DOB:	<input type="text" value=""/>	<input type="text" value="Select"/>
61. Mother's/Stepmother's Social Security Number:	<input type="text" value="000000000"/>	<input type="text" value="Select"/>
62. Mother's/Stepmother's Last Name:	<input type="text" value=""/>	<input type="text" value="Select"/>
63. Mother's/Stepmother's First Initial:	<input type="text" value=""/>	<input type="text" value="Select"/>
64. Mother's/Stepmother's DOB:	<input type="text" value=""/>	<input type="text" value="Select"/>
65. Number of family members:	<input type="text" value="Household Size"/>	<input type="text" value="2"/>
66. Number in college in 2004-2005 (excl. parents):	<input type="text" value="1"/>	<input type="text" value="Select"/>
67. State Legal Residence:	<input type="text" value="Palau"/>	<input type="text" value="Select"/>
68. Residents before January 1, 1999?	<input type="text" value="Select"/>	<input type="text" value="Select"/>
69. Legal Residence Date:	month: <input type="text" value=""/>	<input type="text" value="Select"/>
	year: <input type="text" value=""/>	<input type="text" value="Select"/>
70. 2003 tax return filed:	<input type="text" value="Already completed"/>	<input type="text" value="Select"/>
71. Type of 2003 tax return used:	<input type="text" value="Select"/>	<input type="text" value="Select"/>
72. Eligible to file a 1040A or 1040EZ?	<input type="text" value="No"/>	<input type="text" value="Select"/>
73. 2003 Adjusted Gross Income:	<input type="text" value="Income Estimator"/>	<input type="text" value="Select"/>
74. 2003 U.S. income tax paid:	<input type="text" value="Calculate Taxes Paid"/>	<input type="text" value="Select"/>
75. 2003 Exemptions claimed:	<input type="text" value="3"/>	<input type="text" value="Select"/>
76. 2003 Father's/Stepfather's income:	<input type="text" value="\$1500 .00"/>	<input type="text" value="Select"/>
77. 2003 Mother's/Stepmother's income:	<input type="text" value="\$2000 .00"/>	<input type="text" value="Select"/>
78. Total from Worksheet A:	<input type="text" value="Show Me the Worksheet"/>	<input type="text" value="Select"/>
79. Total from Worksheet B:	<input type="text" value="Show Me the Worksheet"/>	<input type="text" value="Select"/>
80. Total from Worksheet C:	<input type="text" value="Show Me the Worksheet"/>	<input type="text" value="Select"/>
81. Cash, savings, and checking accounts:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>
82. Current net worth of investments:	<input type="text" value="\$0 .00"/>	<input type="text" value="Select"/>

# FAA Entry: Calculate Taxes Paid



# FAA Entry: Real-Time Corrections Confirmation



Help



FAQs



Chat



## FAFSA Corrections on the Web



This page may [scroll](#) downward.



Using Corrections  
on the Web

### FAFSA on the Web Submission Confirmation

The FAFSA Corrections on the Web has been submitted to the U.S. Department of Education.

**The confirmation number is: B 591010110 LA 01 10/21/2002 10:23:34**

The application was successfully transmitted to the U.S. Department of Education. We recommend you print this page, or write down the COMPLETE confirmation number, as a confirmation that the FAFSA Corrections on the Web was received. [Print Help.](#)

**Your Expected Family Contribution (EFC) is: 0**

Your EFC is based on the information provided on this FAFSA Corrections on the Web.

If we have a current e-mail on file for the student, and the 2003-2004 form was processed successfully, the student should receive an e-mail notification with instructions on how to access his/her electronic SAR (Student Aid Report). If we do not have an e-mail for the student, or the application was not processed completely, the student will receive a paper copy of the 2003-2004 SAR. If the student does not receive a SAR, he/she can print a copy by selecting the "Print Student Aid Report (SAR)" option from the FAFSA on the Web home page at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The student will need his/her PIN to access the SAR.

For added security, we recommend that you exit your browser completely when you are finished using the FAFSA on the Web site. Select this link for [further detail](#). You may also want to consider [clearing your browser's cache](#) and deleting any temporary files.

If you want to continue filling out another FAFSA Corrections on the Web for the same school year, select [Fill Out a New FAFSA](#).

To go back to the FAA Main Menu, select [Return to FAA Menu](#). To exit completely, select [Exit](#).

- Displays the official EFC, not an estimated EFC



# Verification Worksheet





# FAA Entry: Verification Worksheet

- Similar to Verification Worksheet tab in EDExpress
- Accessed via Student Inquiry or Main Menu
- Calculates Verification Tolerance
- Printed report available
- Option to submit correction
- Data subjected to cross-field edits
- FAA returned to full correction form when edits are encountered



Help



FAQs



Chat



## FAFSA Corrections on the Web



This page may [scroll](#) downward.



Using Corrections  
on the Web

## Verification Worksheet

Complete the following questions and select [Next](#). Leaving the transaction field blank, displays the student's most recent transaction.

### Verification Worksheet

**The student's Social Security Number:**

Please enter this number without the dashes. For example, 123456789.

**The student's first two (2) letters of the last name:**

**Which FAFSA transaction would you like to load into the Verification Worksheet?**

If you want to go back to the FAA Menu, select [Return to FAA Menu](#). To exist completely, select [Exit](#).



Need help with this page?

[Next](#)



[RETURN TO FAA MENU](#)

[EXIT](#)

# FAA Entry: Verification Worksheet Login

Enter  
Student's  
stable data

- SSN
- Name ID
- Transaction  
Number

## FAFSA Corrections on the Web



This page may scroll downward.



Using Corrections  
on the Web

### Verification Worksheet

Enter the student's verification worksheet values in the Tax/Worksheet column below. Select **Submit** if there are differences between the student's ISIR and Tax/Worksheet values.


Student's SSN: 100-01-1507  
Student's Name: MIKE TSC 15  
Transaction: 01

**ISIR Data  
Pre-filled**

Student Information	ISIR	Tax/Worksheet
Number in Household:	1	1
Number in College:	1	1
Tax return filed:	Will not file	Will not file
Type of Tax Form:	Select	Select
Eligible to file 1040A/1040EZ:	Select	Select
AGI:		0
U.S. Income Tax Paid:		0
Student's Income from Work:	2233	2233
Spouse's Income from Work:		0
Total from Worksheet A:	1	1
Total from Worksheet B:	0	0
Parent Information	ISIR	Tax/Worksheet

# FAA Entry: Verification Worksheet Entry

Parent Information	ISIR	Tax/Worksheet
Number in Household:	<input type="text" value="2"/>	<input type="text" value="2"/>
Number in College:	<input type="text" value="1"/>	<input type="text" value="1"/>
Tax return filed:	<input type="text" value="Already completed"/>	<input type="text" value="Already completed"/>
Type of Tax Form:	<input type="text" value="IRS 1040A/1040EZ/1040Telefile"/>	<input type="text" value="IRS 1040A"/>
Eligible to file 1040A/1040EZ:	<input type="text" value="Yes"/>	<input type="text" value="Yes"/>
AGI:	<input type="text" value="49999"/>	<input type="text" value="55000"/>
U.S. Income Tax Paid:	<input type="text" value="1000"/>	<input type="text" value="2000"/>
Father's Income from Work:	<input type="text" value="49999"/>	<input type="text" value="65000"/>
Mother's Income from Work:	<input type="text" value="0"/>	<input type="text" value="0"/>
Total from Worksheet A:	<input type="text" value="0"/>	<input type="text" value="0"/>
Total from Worksheet B:	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>Totals:</b>	<b>ISIR</b>	<b>Tax/Worksheet</b>
Verification Total:	<input type="text" value="51233"/>	<input type="text" value="55234"/>
Verification Tolerance:		<input type="text" value="4001"/>

 Need help with this page?

[View Printable Page](#)
[Submit](#)

[RETURN TO FAA MENU](#) - [MAKE CORRECTIONS](#) - [EXIT](#)

## FAA Entry: Verification Worksheet Entry (continued)

**Submit  
corrections  
from here**

Tax return filed:	Will not file	Will not file
Type of Tax Form:	Select	Select
Eligible to file 1040A/1040EZ:	Select	Select
AGI:		0
U.S. Income Tax Paid:		0
Student's Income from Work:	2233	2233
Spouse's Income from Work:		0
Total from Worksheet A:		
Total from Worksheet B:		
<b>Parent Information</b>		
Number in Household:		
Number in College:	1	1
Tax return filed:	Already completed	Already completed
Type of Tax Form:	IRS 1040A/1040EZ/1040Telefile	IRS 1040A
Eligible to file 1040A/1040EZ:	Yes	Yes
AGI:	49999	55000
U.S. Income Tax Paid:	1000	4000
Father's Income from Work:	49999	65000

Microsoft Internet Explorer



You have changed the income from work. You must submit a correction

OK

# FAA Entry: Verification Worksheet Submit Message

If income of a tax  
filer updated,  
prompted to  
submit correction  
to CPS regardless  
of the Tolerance.

## Print Summary

The document below is a COPY of your entered data. This is for your records only. Do NOT mail this page to the Department of Education. We will not return this copy to you.

To print this page, select [Print This Page](#).

To view this page, move your browser's vertical scroll bar upward or downward, or press the **Page Up** or **Page Down** key on the right side of your computer keyboard.

[Print This Page](#)[Print Help](#)[Close Window](#)

**Student's SSN:** 100-01-1507

**Student's Name:** MIKE TSC 15

**Transaction:** 01

Student Information	ISIR	Tax/Worksheet
Number in Household:	1	1
Number in College:	1	1
Tax return filed:	WILL NOT FILE	WILL NOT FILE
Type of Tax Form:	(BLANK)	(BLANK)
Eligible to file 1040A/1040EZ:	(BLANK)	(BLANK)
AGI:		0
U.S. Income Tax Paid:		0
Student's Income from Work:	2233	2233
Spouse's Income from Work:		0
Total from Worksheet A:	1	1
Total from Worksheet B:	0	0

Parent Information	ISIR	Tax/Worksheet
Number in Household:	2	2
Number in College:	1	1
Tax return filed:	ALREADY COMPLETED	ALREADY COMPLETED
Type of Tax Form:	1040A/EZ/TEL	IRS 1040A
Eligible to file 1040A/1040EZ:	YES	YES
AGI:	49999	55000
U.S. Income Tax Paid:	1000	4000
Father's Income from Work:	49999	65000
Mother's Income from Work:	0	0
Total from Worksheet A:	0	0
Total from Worksheet B:	0	0

Totals:	ISIR	Tax/Worksheet
Verification Total:	51233	53234
Verification Tolerance:		2001

[Close Window](#)

# FAA Entry: Printed Verification Worksheet



# 2004-2005 EDExpress Changes

## Enhancements to the Application Processing Module



# EDExpress Application Processing

- In 2004-2005, EDExpress will interface directly with FAA Access to CPS Online through an embedded browser
  - Clicking on the FAFSA Tab in EDExpress will take you to FAA Access Application Entry
  - All application and correction entry will be done in FAA Access



# Access through EDExpress

- Global Setup
- Store FAA's stable data
- Optional
- Utilizing Embedded Browser Technology
- Stored data turns to asterisks for security/but updatable




The screenshot shows a dialog box titled "FAA Access" with a close button (X) in the top right corner. The dialog contains several input fields and buttons:

Field Label	Value
FAA Social Security Number	123-45-6789
FAA Name ID	SC
FAA Date of Birth	06/10/1982
TG #	53207
School Code	001890
Application Save/Restore Password	xxxxxxxx

At the bottom of the dialog are three buttons: "OK", "Cancel", and "Help".



# Automated Login Process from EDEExpress Setup

**FAA Access PIN Authentication and Automation Information**



We need some personal information and the PIN we mailed to you. You must provide this information to access your U.S. Department of Education information through the Internet. Please answer the following questions and select Submit below.

Since your PIN can be used to retrieve personal information about you and to sign documents, you must not share or disclose the PIN to others. By using your PIN, you agree that it has not been compromised -- no one besides you knows it.

PIN Authentication Data		Automation Information	
Social Security Number:	xxxxxxxx	TG Number:	99999
Name ID:	xx	School Code:	001002 ...
Date of Birth:	xxxxxxxx 	Save/Restore Password:	xxxxx
PIN:			

- Pre-fill with “stored” stable data from setup
- Just Add PIN

2003 - 2004 EDEExpress for Windows

File View Help

FAFSA  
FAA ACCESS TO  
CPS ONLINE

Help FAQs Chat

**FAFSA on the Web**

? Need help with this page? This page may scroll downward.

**FAA FAFSA Entry**

2003-2004 FAFSA Application  
Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Bottom

Student ID

**Step One: The Student**

1. Last Name:

2. First Name:

3. Middle Initial:

4. Address:

5. City:

6. State:

7. Zip:

8. Social Security Number: 111-11-1111

9. Date of Birth: 01/01/1970

10. Phone Number:

11. Driver's License Number:

12. Driver's License State Abbreviation:

13. Citizenship Status:

14. Alien Registration Number:

15.

Demo. **FAFSA** Stud. Inquiry Verif. Wks. ISIR Rvw. Documents Notes User Data Loans Disburse Awards Pell Grant

For Help, press F1 C:\EXPRESS32\_34\expres34.mdb NUM

# FAA Access Entry from within EDEExpress

- From FAFSA Tab
- Takes you directly to FAA FAFSA Entry

# Automated Login Process from EDEExpress Setup

- From Student Inquiry Tab
- Takes you directly to SAR Transactions

2003 - 2004 EDEExpress for Windows

File View Help

FAFSA STUDENT ACCESS ON THE WEB

Help Contact Us FAQs

**Student Inquiry**

**SAR Transactions**

Below is a list of the 2003-2004 transactions we have processed for 555101007 FO, with the Federal School Code of 001002 at the Central Processing System (CPS) as of 07/03/2003. You can select any of the transaction numbers to view the complete details for that transaction. Select this link if you would like to [view this student's 2002-2003 processed transactions](#).

Note that any applications or corrections that have been submitted recently will not appear here until they have been processed by the CPS.

Transaction Number	Processed Date	Expected Family Contribution (EFC)	Application Source
01	03/15/2003	66811	Elec. FAFSA (FAA)

[View a Different Student's Data](#)

? Need help with this page?

RETURN TO FAA MENU EXIT

Demo FAFSA **Stud. Inquiry** Verif. Wks. ISIR Rvw. Documents Notes User Data Loans Disburse Awards Pell Grant

For Help, press F1 C:\EXPRESS32\_34\express34.mdb NUM



# EDExpress Application Processing

- Application Processing functionality still available in EDExpress
  - ISIR Import/ISIR print
  - ISIR Review tab
  - List-processed ISIRs
  - NSLDS Print, File Format/External Export
  - Import ISIR to Pell and DL Modules



# ISIR Request



# ISIR Request

- New feature in FAA Access to CPS Online allows users to request ISIRs from CPS
- Destinations have option to continue receiving all ISIRs automatically or receiving only the ISIRs they request
- ISIR Request will be used for Duplicate, Year to Date and Federal Data Requests

# ISIR Request: Enrollment



- ISIR delivery method option provided on SAIG Enrollment Web under the CPS Service
- Default is automatic daily receipt (like current system)
- DPA may change option at any time
- Users who select automatic daily receipt can also request ISIRs at any time

## Central Processing System

### Information about your organization

For which school do you want this DPA's destination point to submit and/or receive data with the Central Processing System ( [CPS](#) ) and/or the Pell Grant Payment System?

Federal School Code : E89033

For which award years? 2004-2005

Is this destination point to provide all CPS services for the school selected? Yes ☒ No ☐

Is this destination point to provide service for Initial Applications for the school selected? Yes ☒ No ☐

*\*Data from initial FAFSA applications can come from two different destination points. Select the destination point to update. SAIG will provide a warning at the end of this transaction if you are attempting to take this service from another destination point. You will then have an opportunity to change your selection if desired.*

Select the destination point:

- ☒ Initial FAFSA applications destination point 1 TG80694  
☐ Initial FAFSA applications destination point 2

Is this destination point to provide service for Corrections (FAFSA corrections) for the school selected? Yes ☒ No ☐

This service is currently provided by TG80694

Is this destination point to receive ISIRs for the school selected? Yes ☒ No ☐

This service is currently provided by TG80694

The following ISIR preference will apply to all institutions for this TG number for the 2004-2005 cycle.

Please indicate the delivery method.

Daily ☐ By request ☒



# ISIR Request: Main Menu



- Two options available on ISIR Request menu:
  - Create/Edit Request
  - Check Request Status

The screenshot shows the FSA (Federal Student Aid) ISIR Request Main Menu. At the top, the FSA logo is displayed with the tagline "We Help Put America Through School". To the right of the logo are icons for "Help" and "FAQs", and a circular emblem. Below the header, the page title "ISIR Request" is shown. A help bar at the top of the main content area contains a question mark icon, the text "Need help with this page?", a dropdown arrow, and the text "This page may scroll downward." The main content area is titled "Menu" and displays the "Destination Code: TG53275" and "School Year: 2004-2005". Below this, there are two links: "Create/Edit ISIR Request" and "ISIR Request Status". At the bottom of the main content area, there is another help bar with a question mark icon, the text "Need help with this page?", and a dropdown arrow. The footer contains two buttons: "RETURN TO FAA MENU" and "EXIT".



# ISIR Request: Selection Criteria

- SSN/Name ID  
(manually enter or provide SSN file)
- School code
- Transaction number:  
first, last, all, specific,  
or greater than X
- Eligibility status
- Veteran status
- Verification status
- Dependency status
- Grade level
- EFC range
- Date Range for  
process date, receipt  
date, or date  
completed
- Combination of these  
fields

# ISIR Request: Selection Criteria



## ISIR Request

? Need help with this page?

This page may scroll downward.

### Selection Criteria

Destination Code: TG53275  
School Year: 2004-2005

Specify SSNs:

Enter SSNs

Load SSN File

Federal School Codes:

Select School(s)

Transaction Number:

Select

Transaction Number Qualifier:

=

Eligibility Status:

Pell Eligible

Veteran Status:

Select

Verification Status:

Select

Dependency Status:

Select

Grade Level:

- ☐ First year never attended
- ☐ First year attended before
- ☐ Second year
- ☐ Third year
- ☐ Fourth year
- ☐ Fifth year or more undergraduate
- ☐ First year graduate
- ☐ Continuing graduate

Over what EFC range would you like the ISIRs?

Starting EFC:

Ending EFC:

Which date should be used to select on:

Processed Date

Over what date range would you like the ISIRs?

Enter the date in mmddyyyy format. For example, 01012003.

From: 01012004

To: 03012004

Date to start Execution:

Note: Leave this date blank for the request to processed after the next CPS Compute.

03022004

? Need help with this page?

ISIR Request Menu

Review Request

RETURN TO FAA MENU - EXIT

# ISIR Request: SSN File



Help



FAQs



## ISIR Request



Need help with this page?



This page may **scroll** downward.

## Student SSN File

**Destination Code:** TG53275

**School Year:** 2004-2005

Enter the location of the SSN file you want to load:

Browse...



Need help with this page?



Previous

ISIR Request Menu

Upload File

RETURN TO FAA MENU

EXIT

# ISIR Request: Enter SSNs



## ISIR Request



This page may [scroll](#) downward.

## SSN Entry

**Destination Code:** TG52222

**School Year:** 2004-2005

Enter the SSN, Name ID, Transaction Number, and Transaction Number qualifier.

SSN	Name ID	Transaction Number
<input type="text"/>	<input type="text"/>	Select ▼
<input type="text"/>	<input type="text"/>	Select ▼
<input type="text"/>	<input type="text"/>	Select ▼
<input type="text"/>	<input type="text"/>	Select ▼
<input type="text"/>	<input type="text"/>	Select ▼

Add SSNs



Previous

ISIR Request Menu

SSN Entry Complete

RETURN TO FAA MENU

EXIT

# ISIR Request: Select Schools



Help



FAQs



## ISIR Request



Need help with this page?

This page may [scroll](#) downward.

## School Selection

**Destination Code:** TG52222

**School Year:** 2004-2005

Select the school's ISIRs you want to receive.

☐ 001007 CENTRAL ALABAMA COMMUNITY COLLEGE

☐ 001329 UNIVERSITY OF THE PACIFIC

Select All



Need help with this page?



Previous

ISIR Request Menu

School Selection Complete

RETURN TO FAA MENU

EXIT

# ISIR Request: Selection Criteria Confirmation



Help



FAQs



## ISIR Request



Need help with this page?



This page may **scroll** downward.

## Selection Criteria Confirmation

**Destination Code:** TG53275

**School Year:** 2004-2005

Eligibility status:

Pell Eligible

Request Type:

ISIR

Date selected on:

Processed Date

Date range:

From: 01/01/2004

To: 03/01/2004

Date to start Execution:

03/02/2004

[Edit ISIR Request](#)



Need help with this page?



Previous

ISIR Request Menu

Submit Request

[RETURN TO FAA MENU](#)

[EXIT](#)

# ISIR Request: Check Request Status



Help



FAQs



## ISIR Request



This page may [scroll downward](#).

## Request Status

Destination Code: TG53275

School Year: 2004-2005

Request Date:

11/17/2003

Request Status:

Pending

Request Completion Date:

Number of ISIRs:

[Edit ISIR Request](#)  
[Delete ISIR Request](#)



ISIR Request Menu

[RETURN TO FAA MENU](#)

[EXIT](#)

- Request Status
  - Pending
  - In Progress
  - Complete





# ISIR Request: Query Requirements

- Queries can be set up to run following the next CPS compute or at a future date
- Query must be completed before next query can be submitted
- Last query entered is displayed when user returns to ISIR Request
- No limit on number of times an ISIR is requested



# ISIR Request: Query Results

- As queries run, files of requested ISIRs generated
- Files loaded to SAIG mailboxes in ISRF05OP message class
- Files of requested ISIRs must be retrieved within 14 calendar days



## “Pushed” ISIRs

- Certain ISIRs automatically “pushed” regardless of option selected by institution
  - EFC changes
  - SAR C Code changes
  - System-generated transactions (NSLDS post-screening, DHS automated secondary confirmation, reprocessing, etc.)



# School Responsibilities

- Retrieve and review all of the ISIRs that are automatically pushed to you
- Review the ISIRs for all of the students who have enrolled at your school



# Additional Information and Resources

- FAA Access to CPS Online URL:  
[fafsa.ed.gov/FAA/faa.htm](http://fafsa.ed.gov/FAA/faa.htm)
- SAIG Enrollment URL:  
[fsawebenroll.ed.gov](http://fsawebenroll.ed.gov)
- 2004-2005 Implementation dates
  - 10/26/2003 – SAIG Enrollment
  - 12/7/2003 – FOTW/FAA Access Demo Site
  - 1/1/2004 – FAA Access to CPS Online



# Demo Site for FAFSA on the Web and FAA Access

- Purpose: For FAA's to learn the new site before it's live and to train staff
- **fafsademo.test.ed.gov**
  - User Name: **eddemo**
  - Password: **fafsatest**
- Documented in the 2004-2005 CPS Test System User Guide
  - [fsadownload.ed.gov/CPS/TestSys0405.htm](http://fsadownload.ed.gov/CPS/TestSys0405.htm)



## Welcome to the Department of Education's CPS Web Applications Demo System

This Web site is brought to you as part of the U.S. Department of Education's efforts to make its processing systems available to the financial aid community in a demonstration environment. This will allow users to become familiarized with the CPS Web Applications products available to federal financial aid applicants. This site offers all the functionality features of the production site.

However, 2001-2002 applications are not available on the Demo system. The submitted applications are not processed and the data is deleted daily from the demo server. Processes that depend on historical data such as renewal applications, correction applications, SAR duplicate requests, application status check and electronic signature submittals have been assigned an assortment of preloaded test data. These student IDs and PINs are given [below](#).

Printed signature pages include a 'test sample' watermark and should **NOT** be mailed to the processor. The demo signature page is **NOT** accepted or processed. Also, an estimated EFC is **NOT** calculated after an application is submitted. The EFC value is always 99999 for any test case on the fafsademo site.

### Preloaded Test Data

2002 - 2003 Renewal FAFSA on the Web

Test Case	SSN	Name ID	DOB	PIN	Dependency Model
1	393-04-0005	DA	08/21/1980	1681	Dependent
2	593-04-0011	MO	08/21/1980	1271	Dependent
3	200-10-4101	FI	05/05/1980	1188	Dependent
4	493-04-0008	SM	07/22/1977	1818	Independent
5	265-60-1501	FA	08/25/1977	1934	Independent
6	293-04-0039	SM	08/21/1965	8820	Independent

2002 - 2003 FAFSA Corrections on the Web,  
Duplicate SAR Request, Status Check and Electronic Signatures

Test Case	SSN	Name ID	DOB	Transaction Number	PIN	Dependency Model
1	555-11-4004	SM	02/15/1990	01	1337	Dependent
2	400-30-4204	BI	01/01/1981	01	1941	Dependent
3	400-30-4414	AP	08/21/1982	01	2319	Dependent
4	555-01-0014	ED	02/15/1990	01	1091	Independent
5	445-01-0060	RO	09/01/1971	01	2312	Independent
6	265-60-1501	FA	08/25/1979	01	1711	Independent

[Continue](#)



# Technical Assistance

We appreciate your feedback and comments.

**CPS/WAN Technical Support**  
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Fax: 319-665-7662

E-mail: [cpswan@ncs.com](mailto:cpswan@ncs.com)



# Questions and Comments

- What Would You Like To See In The Future?
- Need more information while at the conference?
  - Come to the PC Lab for assistance with
    - FAFSA on the Web
    - FAA Access to CPS Online
    - SAIG Enrollment
  - Attend Hands-on sessions
    - 4 – ISIR Datamart
    - 5 – FAA Access to CPS Online